

Our Ref: 2015/Jbr/Eac

10 July 2015

Dear Parent/Carer

Final Day of Term, Friday 17 July, 2015

On the final day of term, Friday 17 July, students will be dismissed at **1.45pm**. On this final day, during Personal Tutor time, all students will be expected to hand in their locker key that has been assigned to them. In the new academic year, new locker keys will be distributed. If any student fails to hand in their locker key, a new barrel will be placed in the locker incurring a £3.50 charge.

If your child is in current Year 10, they will be expected to complete the attached extended learning in GCSE English and GCSE Mathematics and return it to their respective Learning Tutor the first week back in the new academic year.

First day back – Wednesday 26 August, 2015

All students in academic Years 8 – 11 will return on Wednesday 26 August at **8.30am**.

Students will have their first session with their Personal Tutor to receive their timetable, new locker key and planner.

Uniform

Enclosed is a revised Dress Code Policy, in which **we have provided further clarity on the style of trousers and footwear** that are permitted within the Academy. Any students not dressed appropriately will be sent home to change. Students moving into Year 9 will need to purchase a new tie with stripes instead of the badge pattern.

Our approved supplier is Anglia Sports & Schoolwear Ltd and all uniform can be ordered from their website www.yourschoolwear.co.uk. Please note if you do not have access to the internet you are very welcome to use the facilities in the Academy. Anglia will be holding a sale at the Academy on Wednesday 12 August between 11.00am-3.00pm. Please note that all items other than the Tie and Rugby Shirt/Academy Hoody can be purchased from stores such as ASDA.

Attendance

Headteachers/Principals are no longer able to grant any leave of absence during term time unless there are exceptional circumstances. Please also note that where a student is absent for five or more Academy days we may request a doctor's note to authorise the absence.

Parental Consultations

On the publication of tracking data you will be invited in to discuss your child's progress with their Personal Tutor. There will be two opportunities a year to do this at an agreed date and time suitable for you.

Use of Academy Premises

Please note that students are welcome to use the Academy facilities until 5.15pm. After this time, students cannot use the facilities unless they are a member of one of the community groups that have booked and paid for a session.

I hope you all enjoy your summer break and I look forward to seeing you all in the new academic year.

Yours faithfully

J B Robson
Principal